



## H1b Checklist for Foreign Physical / Occupational Therapists

Needed information and/or documentation for the preparation and processing of the H1b visa application:

1. notarized copy Passport
2. Birth Certificate (NSO Original Copy)
3. 4 copies of 2x2 ID picture (Passport format)
4. Current RESUME including your employment history for the past two years (names, addresses, and exact dates of employment.)
5. notarized college/university degree (diploma)
6. notarized Transcripts BS PT Course Description
7. notarized Philippine license
8. At least two recommendation letters(work reference only)
9. Certificate of Internship (if applicable)
10. Copy of PT clock hours(if applicable)
11. Present Philippine address (including e-mail address)
12. US address(if in the states including e-mail address)
13. Day and evening telephone numbers, including mobile if any.
14. Notarized copy of Credentials Evaluation (FCCPT, ICD, ICA, IERF, etc.)
15. Copy of TOEFL,TWE,TSE results (if applicable)
16. Copy of employment agreement between company and the therapist (if w/H1b visa)
17. Signed contract and completed packet application for Applicants already in the US.
18. Visa Screen
19. Eligibility letter
20. State License (if applicable)

We must know:

- Your failure and passing dates for all states in which you have sought licensure if applicable
- Exact dates of unauthorized employment (if w/ other visa other than H1b)
- Copy of Contract with previous company or Release from Contract
- Exact dates of unemployment in the U.S. (if applicable)

If you have any concerns regarding your spouse and/or children, please contact our office for further information.

Please note that the Immigration Service will only accept full and complete translations of foreign documents. Summary or extract translations are no longer acceptable.